

C-O-N-F-I-D-E-N-T-I-A-L

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

No. 5-64

16 March 1964

TO: Senior Training Officers

SPECIAL COURSE ON BRIEFING TECHNIQUES

In Action Memorandum A-349, the Deputy Director of Central Intelligence directed the Office of Training to arrange a special course in techniques of briefing particularly slanted to the needs of senior officials who have briefing responsibilities. In accord with this memorandum, OTR has contracted with [REDACTED]

25X1A

University to give a course from 30 March to 6 May for GS-15's and above. Classes will meet Monday and Wednesday mornings from 9:30 to 11:30 in the Headquarters building.

The first four weeks will be mandatory for those enrolling; the four sessions of the last two weeks are optional.

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

GROUP 1
Excluded from automatic
downgrading and
declassification